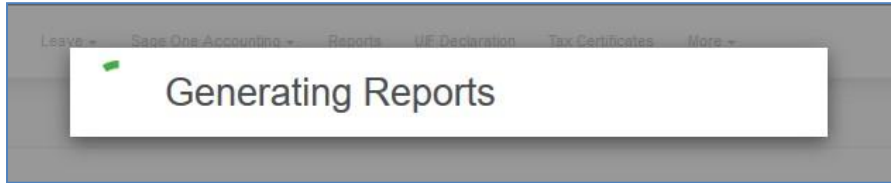
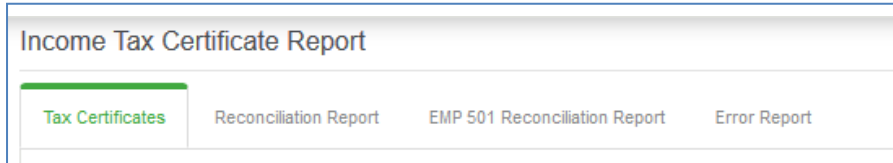


Tax-Year & Mid-Year Reports

After you have completed exporting your IRP5 File the following message will appear.



Once the Reports has generated you will get the following screen:



- **Tax Certificates:** These are the individual tax certificates to print and hand out to your employees. (This report you will only receive when doing your Tax Year Submission)
- **Reconciliation Report:** This report gives a 6 months or 12 months breakdown of each employee's tax certificate values.
- **EMP501 Reconciliation Report:** This report gives a monthly breakdown of your Tax, SDL and UIF values. Use this report as well as the EMP201s you submitted to SARS every month to complete the EMP501 reconciliation on e@syFile.

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